

Turquoise Trail Charter School  
Governance Council Meeting Minutes  
October 26<sup>th</sup>, 2020

**Members Present:** Floyd Trujillo, Alejandra Rodriguez, Hannah Mazur, Victoria Schweizer, Wendy Flood, Ruth Center, Sammi Triolo (arrives at 5:54pm)

**Members Not Present:**

**Non-voting Members Present:** Chris Eide, Mariah Hamilton, Christie Berg, Harry Phillips, Karen Weigle, Maya Mirabal (arrives at 6:34pm)

**Also Present:** Francesca Margaritondo, Tammie Padilla, Betty Mitchell, Rebekah Runyan, Danielle Garcia, Miranda Gonzales (arrives at 5:51pm), Amber Romero (arrives 5:52pm), William Zunkel (arrives at 5:56pm), Matt Pahl (arrives 6:23pm)

**I. Call to Order – Open Session 5:35pm.** It was determined there was a quorum. Meeting called to order.

**A. Roll Call** – Introductions made.

**Approval of Agenda:** Motion made by Ruth Center to approve the agenda as presented and seconded by Alejandra Rodriguez. Roll Call vote: Hannah Mazur – Aye, Alejandra Rodriguez – Aye, Victoria Schweizer – Aye, Wendy Flood – Aye, Ruth Center – Aye, Chair, Floyd Trujillo – Aye, passed; 6 – 0.

**II. Public Forum:** None

**III. \*Approval of September, 2020 Minutes:** Motion made by Ruth Center to approve the September minutes as is and seconded by Victoria Schweizer. Roll Call vote: Hannah Mazur – Aye, Alejandra Rodriguez - Aye, Victoria Schweizer – Aye, Wendy Flood – Aye, Ruth Center – Aye, the Chair, Floyd Trujillo – Aye. Passed 6 – 0.

**IV. \*Consent Agenda**

A. BAR's

1. 566-000-2021-0010-M – Operational - Maintenance
2. b566-000-2021-0011-M – CARES Act – Capital Improvements - Maintenance
3. 566-000-2021-0012-M – SB-9
4. 566-000-2021-0013-T – CARES Act - Transfer
5. 566-000-2021-0015-T – CARES Act - Transfer
6. 566-000-2021-0017-T – CARES Act - Transfer
7. 566-000-2021-0019-M – CARES Act - Maintenance

Monthly Disbursements and Vouchers.

Alejandra Rodriguez explains the consent agenda to the board: These BARs are 'clean up' BARs to make sure our budget is in line with what is actually happening. No major monthly disbursements. Spot checks were made to make sure everything was cleared out. Recommendation from finance += do pass: motion made by Victoria Schweizer to approve as presented and seconded by Hannah Mazur. Roll Call Vote: Hannah Mazur – Aye, Alejandra Rodriguez – Aye, Victoria Schweizer – Aye, Wendy Flood – Aye, Ruth Center – Aye, the Chair, Floyd Trujillo – Aye. Passed 6 – 0.

**V. Discussion, Leadership succession plan:** Hannah Mazur, Ruth Center and Wendy Flood explain the proposed succession plan. The goal is to have a clear written plan established and tie it into the bylaws to make the process as seamless as possible. Sammi Triolo arrives 5:54pm. The board will continue to review the document. It will then be put up for discussion/vote at the next meeting.

**VI. \*VOTE - Approval of plan for elections:** Floyd Trujillo explains the need and process for this. He proposes the slate of candidates for this election would be Hannah Mazur, Victoria Schweizer, Wendy Flood and Ruth Center, Amber Romero and also Matt Pahl who has expressed interest in joining the council. Francesca Margaritondo will look further into using another platform that might be more secure. Also, should the slate be split up in case the votes all say no and eliminate the entire board. Is this possible? Or should the policy or bylaws be changed to use individual votes instead of slate votes. Proposal: amendment to the bylaws – if the slate does not pass, individuals are selected. Floyd will create a resolution stating this that can be voted on Nov 9th and the actual vote will be on Nov 10th Motion made by Sammi Triolo to approve the plan proposed in discussion and seconded by Alejandra Rodriguez. Roll call vote: Hannah Mazur – Aye, Alejandra Rodriguez – Aye, Victoria Schweizer – Aye, Wendy Flood – Aye, Ruth Center – Aye, Sammi Triolo – Aye, the Chair, Floyd Trujillo – Aye. Passed 7 – 0.

**VII. \*VOTE – Bylaws, Article II section 1 – 10:** Victoria Schweizer explains the changes. There is some renumbering to include pieces that were missing from the original bylaws. Motion made by Hannah Mazur to approve the amendments to the bylaws and seconded by Alejandra Rodriguez. Roll call vote: Hannah Mazur – Aye, Alejandra Rodriguez – Aye, Victoria Schweizer – Aye, Wendy Flood – Aye, Ruth Center – Aye, Sammi Triolo – Aye, the Chair, Floyd Trujillo – Aye. Passed 7 – 0.

**VIII. \*VOTE – Resolution: Infectious disease safety and response plan:** Chris Eide explains the plan was created based on CDC guidelines. Danielle Garcia explains further. Motion made by Sammi Triolo to approve the plan as presented and seconded by Ruth Center. Roll Call Vote: Hannah Mazur – Aye, Alejandra Rodriguez – Aye, Victoria Schweizer – Aye, Wendy Flood – Aye, Ruth Center – Aye, Sammi Triolo – Aye, the chair, Floyd Trujillo – Aye. Passed 7 – 0.

**IX. Expansion Update:** Floyd Trujillo goes over a few things that he has been working on for this. We will be contracting with a project manager to make sure it all stays on track. We are continuing to work with Boys and Girls club, the film studios and Excellent Schools NM.

**X. Data Survey Update:** Chris Eide explains the org health survey. He also elaborates on efforts being made to help improve mental health in these difficult times. This survey will be done again in January and before the summer break. Christie Berg leaves (7:09pm)

**XI. Updates:**

- a. Head Administrator: He is making a great effort to make sure goals are being tracked. We want to make sure that when everybody comes back to the actual building, that it looks new and fresh. There are several projects in motion.
- b. Business Office: Rebekah Runyan and Betty Mitchell go over the exit conference with the Audit which is almost complete, just a few minor suggestions for us to improve. The TNE audit is well under way and going well. Finalizing first quarter reporting to PED; no problems there.
- c. Staff: Mariah Hamilton: ES just finished PT conferences today. Good opportunity to check in with families and find out where we can improve and what is working well. Mostly good feedback from families. Harry Phillips: PT conferences are mostly wrapped up for MS. The MS attempted to start a week in advance. NM teach evaluations are finished. Maya Mirabal: PT conferences went well, good way to find where parents needed help. Second quarter starting well. From Christie Berg via text: ES has two staff openings but she thinks it will be narrowed down to one by tomorrow. The Istation testing is nearly complete for October. All our ES teachers are working so hard to keep it supportive at TTCS. :) How can the board and the community best support the teachers? Maybe

getting the notion to parents that school is 8 to 3, classes need to be attended and work needs to be done.

- d. Secretary Update: reminder GC training is required. Returning member have 8 hours, and new members have 10 hours to complete. Please make sure as individuals you count the number of hours of training you have and that the PEC report reflects what you have.
- e. President: None.

**Adjournment of Regular Session** – Motion made by Alejandra Rodriguez to adjournment of regular session and seconded by Ruth Center. Passed 7 – 0. adjourned at 7:28pm