

Turquoise Trail Charter School
Governance Council Meeting Minutes
January 25th, 2021

Members Present: Alejandra Rodriguez, Victoria Schweizer, Wendy Flood, Amber Romero, Sammi Triolo, Matt Pahl, Hannah Mazur

Members Not Present: Floyd Trujillo, Ruth Center

Non-voting Members Present: Chris Eide, Christie Berg, Harry Phillips, Miranda Gonzales, Leticia Garcia, Maya Mirabal

Also Present: Francesca Margaritondo, Tammie Padilla, Betty Mitchell, Roberta Cole, Mary Ellen, Danielle Garcia,

I. Call to Order – Open Session 5:35pm. It was determined there was a quorum by Board Secretary Victoria Schweizer. Meeting called to order.

A. Roll Call – Introductions made.

Approval of Agenda: Hannah Mazur explains the changes in the bylaws and is proposing Item VII be tabled and worked on in a work session.

Motion made by Hannah Mazur to approve the agenda as amended and

seconded by Sammi Triolo. Roll Call Vote: Sammi Triolo – Aye, Alejandra Rodriguez – Aye, Matt Pahl – Aye, Wendy Flood – lost connection, Hannah Mazur – Aye, Amber Romero – Aye, the Secretary, Victoria Schweizer – Aye. Passed 6 – 0, 1 lost connection.

II. Public Forum: None

III. *Approval of December 14th, 2020 Minutes: Motion made by Alejandra Rodriguez to approve the minutes as presented and seconded by Hannah Mazur. Roll call vote: Sammi Triolo – Aye, Alejandra Rodriguez – Aye, Matt Pahl - Aye, Wendy Flood – Aye, Hannah Mazur – Aye, Amber Romero – Aye, the Secretary Victoria Schweizer – Aye. Passed 7 – 0.

IV. *VOTE – Consent Agenda:

- a) BAR's – 3 Maintenance BAR's
 - a) Governor's Emergency – Initial Budget
 - b) Title I – ESEA – Increase
 - c) CARES Act – Transfer
- b) Disbursements
- c) Checks over \$50000
 - a) Check #13868 - \$95,850.18
 - b) Check #13886 - \$87,433.00

Alejandra Rodriguez explains the 3 small BAR's for PPE related items and IT. The CARES act money is being transferred to allow the purchase of filters. The checks

over \$50,000 are 1 is for ACES and the second is for the rent. All expenditures are a little bit over on salaries due to new hires and is offset by lower expenditures in other areas. Overall, we are still in line of what our budget projected. An RFP is being created in one area that was found lacking and k-12 is researching this. Explanation on the air filtration system from Chris. The finance committee recommends to approve as is.

Motion made by Alejandra Rodriguez to approve the consent agenda as presented and seconded Matt Pahl. Roll call vote: Sammi Triolo – Aye, Alejandra Rodriguez – Aye, Matt Pahl – Aye, Wendy Flood - Aye, Hannah Mazur – Aye, Amber Romero – Aye, the Secretary, Victoria Schweizer – Aye. Passed 7 – 0.

V. *VOTE – RFP – Kids’ Kitchen: Chris Eide explains, Danielle Garcia answers questions from the board. Request from Alejandra Rodriguez to include the evaluation report from this RFP in a Finance Committee meeting packet. Motion made by Hannah Mazur to approve the RFP as presented and seconded by Alejandra Rodriguez. Roll call vote: Sammi Triolo – Aye, Alejandra Rodriguez – Aye, Matt Pahl – Aye, Wendy Flood – Aye, Hannah Mazur – Aye, Amber Romero – Aye, the Secretary, Victoria Schweizer - Aye. Passed 7 – 0.

VI. *VOTE – Resolution – Increase Purchasing Card Limit: Chris Eide explains. The purchasing card is not under the same bank as our regular banking and we would like to bring everything under one roof. So, we are moving the banking card. Motion made by Alejandra Rodriguez and seconded by Hannah to approve the resolution as amended. Roll call vote: Sammi Triolo – Aye, Alejandra Rodriguez Aye, Matt Pahl – Aye, Wendy Flood – Aye, Hannah Mazur – Aye, Amber Romero – Aye, the Secretary, Victoria Schweizer – Aye. Passed 7 – 0.

~~**VII. *VOTE – Article IV**~~ tabled

VIII. Updates

- A. Head Administrator: Many families that were lacking internet, food and supplies for Christmas were helped by the community. We are actively recruiting students for the upcoming lottery. Our Gathering of the Pack full Moon is going to recognize students representing our core values. There are so many awards, the event will be an hour this time around. Our next leadership committee is more teacher lead by having the teachers create the agenda. We are also creating cross functional teams with people from all areas to work on 4 critical areas of our school design. We are going

to look at what we've learn from the pandemic – what is the root of our school. We will be using the design thinking model for this work which will start in the next couple of weeks. Not an entire 'overhaul' just finding what will work for us. We are also focusing on our academic results.

It has been almost a year now since schools shut down and we are seeing a lot of our students struggling to stay online and in class. We are looking at how we should restructure ourselves to make up for this deficiency.

Feb 12th are parent teacher conferences. Parents will be receiving action plans for students who need some help. These parents will be required to attend PT conferences. Also, with the lottery coming up we need to know where our open spots are. We are attempting to make the statement that this is not a 'throw away year' for academics.

With regards to our lease with SFPS we have sent a letter with a proposed amendment for our renewal. They've acknowledged receipt, but have not responded. We are reaching out again to start negotiations sooner rather than later.

Update on the progression of the expansion. Chris Eide answers several questions from the Board. The board requests a full update on all of this for the next work session.

Question from the board about vaccines – is our staff ready to go once our turn comes? We are currently in '1B' and are waiting for 1A to end.

Question from the board: Are there any conversations with 8th graders about staying back and not going to Highschool? We've created intervention groups for those students who are not at grade level. We will be asking parents to be mindful of supporting the intervention groups so students can have credit recovery.

B. Business Office: Nothing to report.

C. Staff: Christie Berg – Clarifies the retention letters. For ES it is a more wholistic approach with a combination of assessment results and teacher input based on participation, attendance and are they ready to move to the next grade. She is meeting with Harry Phillips

to create an intervention class for 5th graders. There will still be letters warning parents their student is in danger of being retained.

Harry Phillips: There has been some great PDs. The MS, based on student, teacher and parent feedback has made a few changes: smaller breaks, study halls, office hours to create more of an in-person model. There was an assembly on empowerment last week and MS will be having an assembly based on the core values through the advisory groups with SEL strategies being put in place. The letters are being reworked to emphasize attendance at conferences will be mandatory for parents of students who are at risk of failing. Students are being assigned to different groups and study halls to help support them. MS will be having some peer observations.

Leticia Garcia – participated in many of the PDs and has seen many teachers implementing the strategies they learned. It is helpful to learn new skills and remember skills that might have been forgotten.

Miranda Gonzales – Teach Plus change agent for the school. She is focusing on events to boost morale and help create a positive environment at TTCS. It's a place to meet weekly and build each other up.

Maya Mirabal – Science fair does not have as many students as previous years. Being virtual it is a bit different. Open Sci-Ed is very interesting and there will be an ES version in about 9 months.

- D. Secretary: Still needs bios from all GC members to update the website. We also are approaching the 3rd quarter. We were aiming to have all training finished by the end of 3rd quarter. Contact information: please provide contact info for the charter. Please include if you would like others to be able to reach you by phone. Monthly committee updates: requesting monthly committee updates from each committee in the packets that we would like to start sending out the Friday before the meeting as opposed to the day of. Proposing a mid-year board retreat to go over policies and bylaws. Discussion of when: Feb 6th, 7th, 13th or 14th. Consensus on Feb 13th, 9am. The GC is inviting the staff reps to attend the work session meetings that are on the second Monday of each month, if they could attend the retreats as well. Too much is discussed that staff reps need to know.

IX. Adjournment of Regular Session – Motion made by Hannah Mazur to adjourn the regular session and seconded by Sammi Triolo. Roll Call vote: Sammi Triolo– Aye, Alejandra Rodriguez – Aye, Matt Pahl – Aye, Wendy Flood – Aye, Hannah Mazur – Aye, Amber Romero – Aye, the Secretary, Victoria Schweizer – Aye. Passed 7 – 0. Adjourned. 7:40pm.