

Turquoise Trail Charter School  
Governance Council Meeting Minutes  
June 26th, 2023

**Members Present:** Sammi Triolo, Hannah Mazur, Miranda Mascarenas, Alejandra Rodriguez, Amber Maes, Matt Pahl (5:43pm arrival)

**Members Not Present:** Victoria Schweizer, Ruth Center,

**Also Present:** Stephanie Behning, Gowan Hays, Sarah Ross, Rebekah Runyan, Mary Ellen Dannenberg, Viviana Ortega, Joe Dan Lovato, Zach Chavez, Rebecca Jones

**Scribe:** Francesca Margaritondo

- I. **Call to Order – Open Session 5:38pm.** It was determined there was a quorum. Meeting called to order.
  - A. **Roll Call** – Introductions made.
  - B. **\*VOTE** - Approval of Agenda: Motion made by Alejandra Rodriguez to approve the agenda as presented and seconded by Amber Maes. Roll Call Vote: Alejandra Rodriguez – Aye, Amber Maes – Aye, Hannah Mazur – Aye, Miranda Mascarenas – Aye, the Chair, Sammi Triolo – Aye. Passed 5 – 0.
  - C. **\*VOTE** – Approval of May (5/22) Business Meeting Minutes: Recommended change, this was a business meeting not a special meeting as stated at top of page. Motion made by Alejandra Rodriguez to approve the meeting minutes with one amendment and seconded by Hannah Mazur. Roll Call Vote: Alejandra Rodriguez – Aye, Amber Maes – Aye, Hannah Mazur – Aye, Miranda Mascarenas – Aye, the Chair, Sammi Triolo – Aye. Passed 5 – 0.
  - D. **\*VOTE** – Approval of June (6/12) Special Meeting Minutes: Motion made by Alejandra Rodriguez to approve the meeting minutes as present and seconded by Hannah Mazur. Roll Call Vote: Alejandra Rodriguez – Abstains, Amber Maes – Aye, Hannah Mazur – Aye, Miranda Mascarenas – Aye. Passed 4 – 0 with 1 abstain.
- II. **\*VOTE** – Consent Agenda:

Alejandra Rodriguez explains the consent agenda to the board. Finance Committee recommends a do pass. Motion made by Sammi Triolo to approve the consent agenda as presented and seconded by Miranda Mascarenas. Roll Call Vote: Ale – Aye, Am – Aye, H – Aye, Ma – Aye, M – Aye, the Chair, S – Aye. Passed 6 – 0.

III. Public Forum: None

IV. **Updates/Presentations of Reports**

- A. Business Office: Closing out fiscal year and getting new fiscal year set up. Working on the transition for payroll. Introduces a new member of our team; Gowan Hays.
- B. Principals/Staff Representatives: Mary Ellen Dannenberg: Introduces herself as the new Elementary School Principal Teacher. Happy to report that we are fully staffed. Working on class lists, room assignments and preservice for teachers. We were selected as one of the pilots for open Sci-Ed curriculum for elementary school which gives us lots of materials and training. We have received a grant for 2 more early childhood classrooms, which makes the A wing all early childhood. Joe Dan Lovato: The Middle School is off to a great start. We have 2 interviews this week for our only two positions that are open; Math. He has started joining the new expansion meeting last week and is excited to help start this building process for the new middle school. Our number of students is healthy right now. The portables are very clean and almost ready for students.
- C. Head Administrator: Stephanie Behning: Lots going on. The new flooring does look beautiful and is lower maintenance and more durable. The custodial team is doing a great job getting the school ready. Mary Ellen Dannenberg has created a schedule for the preservice. We are almost completely staffed and are planning on being completely hired up in the next few weeks. Our Spanish teachers have chosen a curriculum. Middle School is going to adopt Eureka Math and Core Knowledge will be used K-8 for ELA. The new org chart is complete and about to be presented. We have such an amazing staff we love seeing the passion that is still showing even during the summer. We saw the most significant growth with our 3<sup>rd</sup> grade group in reading this last year. So, we've started investigate what they were doing differently. They were progress monitoring monthly, so we are going to adopt this methodology. Our enrollment looks very good right now. Today our count landed at 796 while our goal was 700. We are confirming numbers with phone calls. We are going to have family meetings to welcome new students, and introduce them to us, our policies and procedures.

Pre K will also be doing their home visits. We had 256 families volunteer last year which is amazing. We will continue to push for more, but are very happy with this. Looking at safety, we want to be proactive. We are looking into a program called Raptor that would scan IDs of every adult coming in to the school. This can also let us know which parents are allowed to pick up students and will track students getting on and off the bus. Also, in the line of safety, we will be implementing a school issued planner, a folder and a school issued backpack and lunch bag. Lunch looks like it is going to be good this year too. We want to up our communications this year, especially more individualized communication for families. We piloted the coyote planner with a few teachers and found that students can be very responsible with the planners and would bring information back and forth to parents about what is going on at school. This will create daily communication for all parents.

D. Committees and Councils (as needed)

- Communications and engagement: None
- Recruitment: Amber Maes – trying to fill the open position and there are two leads plus another three that are being followed. We are not moving forward to move the recently emptied seat, but are looking at interested people and asking them to step into the election cycle.
- Equity Council: Stephanie Behning – Thanks Zach for supporting the equity council and recruiting Nikki Doles as the teacher rep. We hope to get more families and teachers as well.
- Strategic Planning/Expansion: None
- HA Evaluation: Meeting with Head Administrator Behning in the next couple of weeks to go over everything HA. Moving forward and the transition is progressing.

V. Discussion – TTCS GC Annual Meeting 7/15/23: The date has been confirmed. It will be 9am to 3pm. The agenda needs refining before the meeting however. Draft documents are already started. Officers will also be selected for the next term.

VI. Review – IDEA B Application Handbook: Stephanie Behning and the Board review the Special Education Handbook for IDEA B submission.

- VII. **\*VOTE** – IDEA B Application: Stephanie Behning explains the IDEA B application which is very similar to last year. The board reviews the IDEA B Application. Motion made by Matt Pahl to approve the application as presented and seconded by Alejandra Rodriguez. Roll Call Vote: Alejandra Rodriguez – Aye, Amber Maes – Aye, Hannah Mazur– Aye, Matt Pahl – Aye, Miranda Mascarenas – Aye, the Chair, Sammi Triolo – Aye. Passed 6 – 0.
- VIII. **\*VOTE** – Services Quote: 1 Day Concrete Coatings: Stephanie Behning explains the need for this extra quote for the flooring. Motion made by Alejandra Rodriguez to approve the quote as presented and seconded by Miranda Mascarenas. Roll Call Vote: Alejandra Rodriguez – Aye, Amber Maes – Aye, Hannah Mazur – Aye, Matt Pahl – Aye, Miranda Mascarenas – Aye, the Chair, Sammi Triolo – Aye. Passed 6 – 0.
- IX. **\*VOTE** – Contract(s): Harmonix: Stephanie Behning presents the IT Contract to the Board. Alejandra Rodriguez explains further about the connection between Harmonix and ACES. Motion made by Alejandra Rodriguez to approve the contract as presented and seconded by Hannah Mazur. Roll Call Vote: Alejandra Rodriguez – Aye, Amber Maes – Aye, Hannah Mazur – Aye, Matt Pahl - Aye, Miranda Mascarenas – Aye, the Chair, Sammi Triolo – Aye. Passed 6 – 0.
- X. **\*VOTE** – Contract: Genuine Foods Stephanie Behning presents the Food Contract. She further explains that having been told very late in the game that Kids Kitchen was going out of business, we had no time to go for an RFP. Thankfully Genuine Foods is connected with ACES, could step up and does not need an RFP. Motion made by Matt Pahl to approve the contract as presented and seconded by Alejandra Rodriguez. Roll Call Vote: Alejandra Rodriguez – Aye, Amber Maes – Aye, Matt Pahl – Aye, Miranda Mascarenas – Aye, Hannah Maes – Aye, the Chair, Sammi Triolo – Aye. Passed 6 – 0.
- XI. **\*Adjournment of Business Meeting:** Motion made by Alejandra Rodriguez and seconded by Hannah Mazur to adjourn the meeting. Roll Call Vote: Alejandra Rodriguez – Aye, Amber Maes – Aye, Hannah Mazur – Aye, Matt Pahl – Aye, Miranda Mascarenas – Aye, the Chair, Sammi Triolo – Aye. Passed 6 – 0. Meeting adjourned at: 6:57pm.