

Turquoise Trail Charter School
Governance Council Meeting Minutes
January 24th, 2022

Members Present: Wendy Flood, Lorenzo Dominguez, Victoria Schweizer, Sammi Triolo, Alejandra Rodriguez, Ruth Center (6:05pm arrival), Matt Pahl (6:14pm arrival)

Members Not Present: Amber Romero, Hannah Mazur

Also Present: Stephanie Behning, Tammie Padilla, Rebekah Runyan, Missy Brown, Zach Chavez, Bruce Bradford, Jenn Prye, Danielle Garcia, Roberta Cole, Harry Phillips, Maya Mirabal, Miranda Gonzales, Leticia Garcia (arrived 5:45pm), Aurora Del Valle (arrived 6:14pm)

Scribe: Francesca Margaritondo

- I. **Call to Order – Open Session 5:35pm.** It was determined there was a quorum. Meeting called to order.
 - A. **Roll Call** – Introductions made.
 - B. **Approval of Agenda:** Request from Alejandra Rodriguez to push consent agenda to later in the meeting. Motion made by Alejandra Rodriguez to move Item #II, the consent agenda to go after Item #IV, Updates, and seconded by Wendy Flood, Roll call Vote: Alejandra Rodriguez – Aye, Lorenzo Dominguez - Aye, Wendy Flood – Aye, Victoria Schweizer – Aye, the Chair, Sammi Triolo – Aye. Passed 5 – 0. Motion made to approve the agenda as amended made by Alejandra Rodriguez and seconded by Lorenzo Dominguez. Roll call Vote: Alejandra Rodriguez – Aye, Lorenzo Dominguez – Aye, Wendy Flood – Aye, Victoria Schweizer – Aye, the Chair, Sammi Triolo – Aye. Passed 5 – 0.
 - C. **Approval of December Minutes:** Motion made by Victoria Schweizer to approve the minutes as written and seconded by Wendy Flood. Roll Call Vote: Alejandra Rodriguez – Abstains, Lorenzo Dominguez – Aye, Wendy Flood – Aye, Victoria Schweizer – Aye, the Chair, Sammi Triolo – Aye. Passed 4 – 0 with 1 abstain.

~~II. ***VOTE Consent Agenda:**~~

~~A. ***BAR's**~~

BAR #	Fund Description	Type	Amount	Purpose
a. 2122-0044	24308-CRRSA ESSER II	Transfer	\$ -	To transfer budget based on updated application.
b. 2122-0045	31700-Capital Improvements SB-9	Initial Budget	\$ 67.00	To budget state match balance
c. 2122-0046	28211 - NM Schools COVID-19 Testing	Initial Budget	\$ 92,620.00	To budget initial award
d. 2122-0047	24146 - Charter School Grant	Increase	\$ 148,656.00	To budget increase per final award letter
e. 2122-0048	21000 - Food Services	Increase	\$ 220,000.00	To budget increase based on current year revenue & Proj.
f. 2122-0049	24355 - Homeless Emergency	Initial Budget	\$ 9,023.00	To budget initial award

~~B. Disbursements—December 2021~~

~~C. Checks over \$50,000:~~

~~a. None~~

~~D. Financial Reports~~

~~b. Budget to Actual~~

~~c. Statement of Revenues, Expenditures and Fund Balance~~

~~d. Bank Reconciliation~~

~~e. RfR Summary~~

~~E. Other~~

~~a. none~~

III. **Public Forum:** Bruce Bradford: Introduces himself as the banker for Turquoise Trail Charter School and compliments everyone for the work they do for the children of Santa Fe. Expresses what an important role Charter Schools play for the children of Santa Fe.

IV. **Updates:**

a. Business Office: Rebekah Runyan - finalizing the calendar for yearend reporting. W2s and 1099s. Finalized second quarter reporting for PED. Rolled out over the last few months the portal leave requests to replace paper leave requests. Getting ready to start portal timecards, to replace paper timecards. Looking at the special revenue funds that are expiring at the end of the year and planning on spending them down.

b. Principals/Teacher Reps:

Stephanie Behning: Remote learning has been going really well.

Almost perfect attendance in many classes, the teachers are incredible and have built great relationships with the kids. There will be a K-2 virtual assembly on Friday.

Harry Phillips – Middle School made the pivot to online as well. It was health, safety and educational equity that made the decision inevitable. Best attendance has been this last week online. Using the regular schedule and gave students opportunities to move around, and get off of screens. The teachers stepped up well even though many did not have online experience from last year. Maya Mirabal was nominated as teacher of the year and she is now a finalist for the Golden Apple award. Student Council is working on announcements during advisory times. Working on a bulletin board in the MS office to honor students. Breakthrough family info night is going to be rescheduled due to the online learning. Santa Fe High is coming in to speak to the 8th graders. Pushing “PACK UP” more and handing out certificates to students getting caught having positive behavior.

Ruth Center Arrives (6:05pm).

Future Cities is moving along nicely. Pushing to get grades in since the semester started more slowly due to so many absences.

Jenn Prye: Brags on Harry and Stephanie – the teachers transitioned to remote learning beautifully. Cameras are on, attendance is high and students are very engaged. Academy continues to remain a high standard of function. Big gains in both math and ELA using breakout rooms. First rounds of Socratic seminars in PE and Health.

Miranda Gonzales: Kindergarten is reporting really good attendance and the children are doing really well and the families are stepping up really well. Students are thriving online even though it is not always an ideal environment for learning, but still works. The Teachers felt very prepared for this online time because they had some time to sit and get ready. Things are very positive.

Leticia Garcia: many are excited to return to in person because although online has been going well, they do prefer to be in person.

Maya Mirabal: teachers in MS pivoted really well. Mostly perfect attendance even though some students have dropped off and will do better in person. Question from Lorenzo Dominguez: Is there any value in going online periodically during the pandemic?

Matt Pahl arrives 6:14pm.

Stephanie Behning – this might be something to consider, but we have already experienced this with entire classes going online, and

then there was 100% return and no requests for online. In lower classes they are getting shorter amounts of instruction online which would not be sustainable. We could consider it if more families showed interest. Jenn Prye: The transition going well cannot take away the social impact on students. The data in the academy does show that when the circumstances are there and the opportunity presents itself, it is sustainable. But for younger children it is not a good idea to go back and forth multiple times. However, online tools will become more used in interventions. Maya Mirabal – It was equitable, for this situation, but to do this on a regular basis we would need a different set up.

- c. Head Administrator: Chris Eide sent a report to the Governance Council and this is shared in lieu of his standing in and speaking. Any questions will be written down and answered at a later date.

Wendy Flood Leaves (6:23pm). It is determined there is still a quorum; the meeting continues.

- d. Equity Council: Victoria Schweizer – doing well. Many members in attendance earlier this month. Doing really good work and grateful for those who help and show up.
- e. Marketing Committee: Lorenzo Dominguez – met last Friday and attempting to meet more often to move forward on many initiatives. Welcoming Zach Chavez as he will be helping a lot with what the committee is doing. The signs in front of the school are moving forward. We are talking about decals for cars to go out to parents and staff. Social media publicities are going out as well as radio spots both pro bono and paid for.
- f. Recruitment and Volunteer Committee: None
- g. GC Executive Team: Victoria Schweizer – moving forward, just waiting to hear form the developer on a price point. There is a beautiful site plan. It is taking time, but there is great progress. Sammi Triolo: Moving forward with Mission and Vision work. We may have to move the next work session due to many not being available on the 14th.

V. ***VOTE - Consent Agenda:**

- A. ***BAR's**

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a. 2122-0044	24308-CRRSA ESSER II	Transfer	\$ -	To transfer budget based on updated application.
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B. Disbursements – December 2021

C. Checks over \$50,000:

f. None

D. Financial Reports

g. Budget to Actual

h. Statement of Revenues, Expenditures and Fund Balance

i. Bank Reconciliation

j. RfR Summary

Alejandra Rodriguez explains the consent agenda to the board. Finance Committee recommends do pass of the consent agenda. Matt Pahl compliments Alejandra Rodriguez’s presentation of the report. Motion made by Matt Pahl to pass the consent agenda as presented and seconded by Lorenzo Dominguez. Roll Call Vote: Alejandra Rodriguez – Aye, Lorenzo Dominguez – Aye, Matt Pahl – Aye, Ruth Center – Aye, Victoria Schweizer – Aye, the Chair, Sammi Triolo - Aye. Passed 6 – 0.

Victoria Schweizer leaves the meeting, 6:47pm, it is determined there is still a quorum; the meeting continues.

VI. ***VOTE** - Policy 108: Executive Officers of the Governance Council. (Second read). Motion made by Alejandra Rodriguez to approve the policy with changes as presented and seconded by Matt Pahl. Roll Call Vote: Alejandra Rodriguez – Aye, Lorenzo Dominguez – Aye, Matt Pahl – Aye, Ruth Center – Aye, the Chair, Sammi Triolo – Aye. Passed 5 – 0.

VII. ***VOTE** - Policy 109: Meetings of the Governance Council (Second Read). Request to spell out “OMA” or “Opens Meeting Act” at first, then use the acronym. Request to add more detail on how requests are made in section e. Clarifications made. Motion made by Sammi Triolo to table the vote on the policy until the next business meeting in order to have follow up and seconded by Alejandra Rodriguez. Roll Call Vote: Alejandra

Rodriguez – Aye, Ruth Center – Aye, Matt Pahl – Aye, Lorenzo Dominguez – Aye, the Chair, Sammi Triolo – Aye. Passed 5 – 0, vote tabled.

- VIII. ***VOTE** - Policy 110: Public Hearing (Second read). Motion made by Alejandra Rodriguez to approve the policy as presented and seconded by Lorenzo Dominguez. Roll Call Vote: Alejandra Rodriguez – Aye, Ruth Center – Aye, Matt Pahl – Aye, Lorenzo Dominguez – Aye, the Chair, Sammi Triolo – Aye. Passed 5 – 0.
- IX. ***VOTE** - Policy 111: Governance Council Committees (Second read). Some clarifications made. Motion made by Alejandra Rodriguez to approve the policy with changes as presented and seconded by Lorenzo Dominguez. Roll Call Vote: Alejandra Rodriguez – Aye, Ruth Center – Aye, Matt Pahl – Aye, Lorenzo Dominguez – Aye, the Chair, Sammi Triolo – Aye. Passed 5 – 0.
- X. ***VOTE** – Policy 112: Parliamentary Procedures (Second read). Motion made by Alejandra Rodriguez to approve the policy with changes as presented and seconded by Matt Pahl. Roll Call Vote: Alejandra Rodriguez – Aye, Ruth Center – Aye, Matt Pahl – Aye, Lorenzo Dominguez – Aye, the Chair, Sammi Triolo – Aye. Passed 5 – 0.

Motion made by Sammi Triolo to move item XI to the next business meeting. Seconded by Alejandra Rodriguez. Roll Call Vote: Alejandra Rodriguez – Aye, Ruth Center – Aye, Matt Pahl – Aye, Lorenzo Dominguez – Aye, the Chair, Sammi Triolo - Aye. Passed 5 – 0.

Motion made by Sammi Triolo to move the next 3 items, items XII, XIII, XIV for their first read to the next work session. Seconded by Alejandra Rodriguez. Roll Call Vote: Alejandra Rodriguez – Aye, Ruth Center – Aye, Matt Pahl – Aye, Lorenzo Dominguez – Aye, the Chair, Sammi Triolo - Aye. Passed 5 – 0.

~~XI. Academic Achievement Data (First Semester)~~

~~XII. Policy 113: Order of Business (First read)~~

~~XIII. Policy 114: Governance Council Self-Evaluation (First read)~~

~~XIV. Policy 115: Governance Council Members' Relatives Doing Business with the School (First read)~~

- XV. **Adjournment of Business Meeting** – Motion made by Alejandra Rodriguez to adjourn the business meeting and seconded by Lorenzo Dominguez. Roll Call Vote: Alejandra Rodriguez – Aye, Ruth Center – Aye, Matt Pahl – Aye, Lorenzo Dominguez – Aye, the Chair, Sammi Triolo – Aye. Passed 5 – 0. Meeting Adjourned, 7:39pm.